

January



2019

Monday	Tuesday	Wednesday	Thursday	Friday
	1 Closed	2 CCS 9:00am	3 MA Rehab 10:00am	4 Consumer Credit Counseling 10:30am
7 CCS 1:00pm	8 CCS 9:00am	9 CCS 9:00am Interviewing with Confidence 1:00pm	10 TABE 9:30am	11 Career Ready 101 9:00am
14 CCS 1:00pm	15 CCS 9:00am Shriver Job Corp 1:00pm	16 CCS 9:00am Intro to LinkedIn 1:30pm	17 Resume Basics 10:00am Building Computer Confidence 1:00pm	18 Everyday Scams and Identity Theft 11:00am
21 Closed	22 CCS 1:00pm	23 CCS 9:00am Using Age to Your Advantage 1:00pm	24 Gardner Job Fair 9:30-12 TABE 9:30am	25
28 CCS 1:00pm	29 CCS 9:00am	30 CCS 9:00am	31 Closed Until Noon Resume Basics 1:00pm	Feb 1 Career Ready 101 9:00am

January



2019

Gardner Job Fair!!

**Thursday, Jan. 24th
9:30 – Noon**

American Legion Post 129

New Workshop!! 1/18 at 11am

Every Scams and Identity Theft

Presentation covers details of common phone, mail, and computer scams, including the IRS Scam, Grandparent Scam, and Tech Support Scam, as well as information on how to recognize and protect yourself from these scams.

Career Center Registration Process

Register on JobQuest
<https://jobquest.detma.org/jobquest/>

Attend a Career Center Seminar.
For additional workshops register with a Career Center Staff Member.

Workshop Policies

- Workshops are closed 10 minutes after the scheduled start – latecomers will not be allowed to enter workshop after 10 minutes.
- Please notify us at least 24 hours prior to



MA Rehabilitation Commission Overview

A Vocational Rehabilitation Program to assist individuals with disabilities to obtain and maintain employment. Call and register for Info Session on 1/3 10am:
(978) 345-1713.

Shriver Job Corp

Vocational training in today's top career fields for eligible youth ages 16-24.
Tuesday 1/15, 1:00pm to 3:00pm. **To Schedule please call**
(978) 534-1481 ext 267.

**HOURS OF OPERATION
Leominster**

Check out our new website!!

www.MassHireNorthCentralc.com

100 Erdman Way, Leominster, MA
Phone: (978) 534-1481



Workshops this Month

Career Center Seminar (CCS)

Overview of Career Center services is the first step for all new members. LEOMINSTER's November Seminars:

Mondays	7,14,28	1:00pm – 3:00pm
Tuesday	8,15,29	9:00am – 11:00am
Tuesdays	22	1:00pm – 3:00pm
Wednesdays	2,9,16,23,30	9:00am – 11:00am

Building Computer Confidence

Introduction to computers, **for those with little or no experience**. This workshop provides information on basic computer terms as well as how to save a word document. 1/17
1:00pm

Introduction to LinkedIn

Using LinkedIn as a networking tool. 70% of people were hired at a company where they had a connection. This workshop is designed for beginning users
1/16 1:30pm

Using Age to Your Advantage

Mature job seekers stereotypes. This workshop discusses stereotypes, offers advice for overcoming barriers and how to modify your job search, turning your "experience" into an advantage.
1/23 at 1:00pm

Resume and Cover Letter Basics

Learn what the basic components of a resume and cover letter are, and gain an understanding of the formatting for the resume and cover letter.
1/17 at 10:00am and 1/31 at 1:00 pm

Interviewing With Confidence

This workshop introduces strategies for interview preparation, the interview itself, and post-interview techniques.
1/9 at 1:00pm

Career Ready 101

Interactive workshop using online tools for workforce readiness.
1/11 and 2/1 at 9:00am