

November







2018

Monday	Tuesday	Wednesday	Thursday	Friday
			1 TABE 9:30am MA Rehab 10:00am Veterans TORQ Intro 1:00pm	2
5 CCS 1:00pm	6 CCS 9:00am Shriver Job Corp 1:00pm	7 CCS 9:00am Interviewing with Confidence 1:00pm	8 Veterans Resume Critique 1:00pm	9 Career Ready 101 9:00am
12 Closed	13 JOB FAIR 9:30-12:30 (Devens, MA) CCS 1:00pm	14 CCS 9:00am Using Age to Your Advantage 1:00pm	15 TABE 9:30am Resume Basics 10:00am Building Computer Confidence 1:00pm	16 Consumer Credit Counseling 10:30am
19 CCS 1:00pm	20 CCS 9:00am Shriver Job Corp 1:00pm	21 CCS 9:00am	22 Closed	23 Closed
26 CCS 1:00pm	27 CCS 9:00am	28 CCS 9:00am	29 TABE 9:30am Resume Basics 10:00 pm Intro to LinkedIn 1:30pm	30 Consumer Rights 11:00am Career Ready 101 9:00am

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<p>Veterans Workshops!!</p> <p>Introduction to TORQ 11/1 at 1PM</p> <p>Resume Critique 11/8 at 1PM</p>	<p>Nashoba Job Fair!!</p> <p>November 13, 2018 From 9:30AM – 12:30PM Devens Commons</p>
<p>Career Center Registration Process</p> <ul style="list-style-type: none"> • Register on JobQuest https://jobquest.detma.org/jobquest/ • Attend a Career Center Seminar. • For additional workshops register with a Career Center Staff Member. 	<p>Workshop Policies</p> <ul style="list-style-type: none"> • Workshops are closed 10 minutes after the scheduled start – latecomers will not be allowed to enter workshop after 10 minutes. • Please notify us at least 24 hours prior to start of workshop if you cannot attend.
 <p>MA Rehabilitation Commission Overview</p> <p>A Vocational Rehabilitation Program to assist individuals with disabilities to obtain and maintain employment. Call and register for Info Session: (978) 345-1713.</p>	<p>Shriver Job Corp </p> <p>Vocational training in today's top career fields for eligible youth ages 16-24. Tuesdays 11/6 and 11/20 1:00pm to 3:00pm. To Schedule please call (978) 534-1481 ext 267.</p>
	
<p>HOURS OF OPERATION Leominster M, T, W, F : 8:00am - 4:00pm Thursday : 9:00am - 4:00pm 100 Erdman Way, Leominster, MA Phone: (978) 534-1481</p>	<p>Check out our new website!!</p> <p>www.MassHireNorthCentralcc.com</p> 
<p>MassHire North Central Career Center is an Equal Opportunity Employer/Program. Auxiliary Aids/Services Are Available Upon Request to Individuals with Disabilities.</p>	

<h2>Workshops this Month</h2>
<p><u>Career Center Seminar (CCS)</u></p> <p>Overview of Career Center services is the first step for all new members. LEOMINSTER's November Seminars:</p> <ul style="list-style-type: none"> ➤ Mondays 5,19,26 1:00pm – 3:00pm ➤ Tuesdays 6,20,27 9:00am – 11:00am ➤ Tuesday 13 1:00pm – 3:00pm ➤ Wednesdays 7,14,21,28 9:00am – 11:00am
<p><u>Building Computer Confidence</u></p> <p>Introduction to computers, for those with little or no experience. This workshop provides information on basic computer terms as well as how to save a word document.</p> <p>11/15 1:00pm</p>
<p><u>Introduction to LinkedIn</u></p> <p>Using LinkedIn as a networking tool. 70% of people were hired at a company where they had a connection. This workshop is designed for beginning users</p> <p>11/29 1:30pm</p>
<p><u>Using Age to Your Advantage</u></p> <p>Mature job seekers stereotypes. This workshop discusses stereotypes, offers advice for overcoming barriers and how to modify your job search, turning your "experience" into an advantage.</p> <p>11/14 at 1:00pm</p>
<p><u>Resume and Cover Letter Basics</u></p> <p>Learn what the basic components of a resume and cover letter are, and gain an understanding of the formatting for the resume and cover letter.</p> <p>11/15 and 11/29 at 10:00am</p>
<p><u>Interviewing With Confidence</u></p> <p>This workshop introduces strategies for interview preparation, the interview itself, and post-interview techniques.</p> <p>11/7 at 1:00pm</p>
<p><u>Career Ready 101</u></p> <p>Interactive workshop using online tools for workforce readiness.</p> <p>11/9 and 11/29 at 9:00am</p>