



August 2020

Monday	Tuesday	Wednesday	Thursday	Friday	WHAT YOU NEED TO KNOW
3	4 Resume Basics 10:00am	5 Career Center 10:00am Seminar	6 MA Rehab 10:00am Services Overview	7 Behind the Walls of HR For Manufacturing Jobs 10am	<p>www.MassHireNorthCentralcc.com</p> <p>Temporarily closed to the public BUT available by phone, email and through our online webinars with phone access.</p> <p>M, T, W, F: 8:00am - 4:00pm Thursday: 9:00am - 4:00pm CLOSED SATURDAY & SUNDAY 100 Erdman Way, Leominster, MA Phone: (978) 534-1481</p> <p>How can I get started at MassHire? Register on Jobquest and attend a Career Center Seminar (CCS)</p> <p>Attend a workshop via Webinars to learn skills that help you take the next steps in your career. See the other side of this page for a guide to the appropriate MassHire workshops for you.</p>
10 Get the Most From Virtual Job Fairs 10:30am	11 Intro to LinkedIn 10:00am	12 Career Center 10:00am Seminar SnapChef 1-3pm Recruitment	13 Tools for Self-Assessment 10:00am	14	
17	18 Interviewing With Confidence 10:00am	19 Career Center 10:00am Seminar	20 Moving on From Job Loss 10:00am	21	
24 Pathways to Training 10:30am	25 Job Search During Covid19 10:00am	26 Career Center 10:00am Seminar	27 Using Age to Your Advantage 10:00am	28	
31					

August 2020 Workshop Guide

Which workshop is right for me?

I need to....

- Understand how a virtual job fair works
- Determine how I should prepare differently for it

- Learn how to prepare for an interview
- Refresh my interviewing skills

- Learn about LinkedIn as a networking tool
- Set up and use my LinkedIn account

- Know how hiring is different during Covid
- Diversify my job search activities during Covid

- Identify potential consequences of job loss
- Learn strategies to move on after your job loss

- Explore training requirements and eligibility
- Learn the process to apply for training funds

- Choose the right resume format for me
- Know what info should be in my cover letter

- Determine your interests, skills, values and strengths
- Identify goals and opportunities

- Leverage my experience into an advantage
- Learn to combat ageism during interviews



Recommended workshop

Get the Most from a Virtual Job Fair
August 10th at 10:30am

Interviewing With Confidence
August 18th at 10:00am

Introduction to LinkedIn
August 11th at 10:00am

Job Search During Covid 19
August 25th at 10:00am

Moving On From Job Loss
August 20th at 10:00am

Pathways to Training
August 24th at 10:30am

Resume Basics
August 4th at 10:00am

Tools for Self-Assessment
August 13th at 10:00am

Using Age To Your Advantage
August 27th at 10:00 am