



# January 2024

Monday	Tuesday	Wednesday	Thursday	Friday	WHAT YOU NEED TO KNOW
01 <b>CLOSED</b>	02 Virtual Career Center Seminar 1:00pm	03 Career Center Seminar 9:00am	04 Moving on From Job Loss 10:00am	05	<a href="http://www.MassHireNorthCentralcc.com">www.MassHireNorthCentralcc.com</a>  <b>Hours of Operation</b> M, T, W, Th: 8:00am - 4:00pm Friday: 9:00am-4:00pm CLOSED SATURDAY & SUNDAY 100 Erdman Way, Leominster, MA Phone: (978) 534-1481  <b>How can I get started at MassHire?</b> Register on Job Quest and attend a Career Center Seminar (CCS)  Once you have completed those, attend our <b>virtual workshops</b> via webinar or phone to learn skills that help you take the next steps in your job search and career. See the other side of this page for a guide to the appropriate MassHire workshops for you. Register through Jobquest or with your career counselor for any workshop or job fair.  <b>New Clients</b> can also sign up to meet briefly with a Career Counselor during one of our "Connect with a Career Counselor" sessions.  MassHire Program & Services are funded in part by US Department of Labor (USDOL) Employment and Training Administration grants as well as non-federal funded grants • Additional details furnished upon request
08 Virtual Career Center Seminar 1:00pm	09 Using Your Age to your Advantage 10:00am	10 Career Center Seminar 9:00am	11 Interview With Confidence 10:00am	12	
15 <b>CLOSED</b>	16 Virtual Career Center Seminar 1:00pm	17 Career Center Seminar 9:00am	18 Training Pathways 10:00am	19	
22 Virtual Career Center Seminar 1:00pm	23 Job Search Strategies 10:00am	24 Career Center Seminar 9:00am	25 First Things First 10:00am	26	
29 Virtual Career Center Seminar 1:00pm	30 Rocking Your Resume 1:00pm	31 Career Center Seminar 9:00am <b><u>DDS Job Fair 10:00am</u></b>	01 Let's Talk Salary 10:00am	02	

<b>JOB FAIRS &amp; EVENTS</b>	<p>Are you a new client and have a Job Search question? Connect with a Career Counselor</p> <p>SIGN UP ON JOB QUEST FOR A BRIEF 15 MINUTE MEETING WITH A CAREER COUNSELOR</p>	<p>Register on Job Quest, <a href="http://www.mass.gov/jobquest">www.mass.gov/jobquest</a></p> <p>Search for jobs, events, job fairs, create a resume and much more!</p>	<p>In person meetings are available by appointment only.</p> <p>The Career Center Resource Room is available by walk-in on a space available basis</p>	
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### January 2024 Workshop Guide

#### I need to....

- Learn how to prepare for an interview
- Refresh my interviewing skills



Interviewing with Confidence

- Know how hiring is different during Covid
- Diversify my job search activities during Covid



Job Search Strategies

- Explore training requirements and eligibility
- Learn the process to apply for training funds



Training Pathways

- Choose the right resume format for me
- Know what info should be in my cover letter



Rocking Your Resume

- Determine your interests, skills, values and strengths
- Identify goals and opportunities



First Things First

- Leverage my experience into an advantage
- Learn to combat ageism during interviews



Using Age To Your Advantage

- Explore the salary expectation for your job field
- Learn to effectively negotiate salary



Lets Talk Salary