



June 2022

Monday	Tuesday	Wednesday	Thursday	Friday	WHAT YOU NEED TO KNOW
30 CLOSED Memorial Day	31 Intro to LinkedIn 1:00pm	01 In-Person Career Center Seminar 9:00am Connect with a Career Coach 1pm-2pm	02	03	<p>www.MassHireNorthCentralcc.com</p> <p>Hours of Operation M, T, W, Th: 8:00am - 4:00pm Friday: 9:00am-4:00pm CLOSED SATURDAY & SUNDAY 100 Erdman Way, Leominster, MA Phone: (978) 534-1481</p> <p>How can I get started at MassHire? Register on Job Quest and attend a Career Center Seminar (CCS)</p> <p>Once you have completed those, attend our virtual workshops via webinar or phone to learn skills that help you take the next steps in your job search and career. See the other side of this page for a guide to the appropriate MassHire workshops for you. Register through Jobquest or with your career counselor for any workshop or job fair.</p> <p>New Clients can also sign up to meet briefly with a Career Counselor during one of our “Connect with a Career Counselor” sessions</p> <p>MassHire Program & Services are funded in part by US Department of Labor (USDOL) Employment and Training Administration grants as well as non-federal funded grants • Additional details furnished upon request</p>
06 Virtual Career Center Seminar-1:00pm Connect with a Career Counselor 9am-10am	07 Job Search Strategies 10:00am	08 In-Person Career Center Seminar 9:00am Connect with a Career Counselor 1pm-2pm	09 Pathway to Training 10:00am	10	
13 Virtual Career Center Seminar- 1:00pm Connect with a Career Coach 9am-10am	14 Interview with confidence 10:00am	15 In-Person Career Center Seminar 9:00am Connect with a Career Coach 1pm-2pm	16 Tools for Self-Assessment 10:00am	17	
20 CLOSED Juneteenth	21 Virtual Career Center Seminar- 1:00pm	22 In-Person Career Center Seminar 9:00am Connect w/a Career Coach 1-2pm	23 Resume Basic 10:00am	24	
27 Virtual Career Center Seminar- 1:00pm Connect with a Career Coach 9am-10am	28	29 In-Person Career Center Seminar 9:00am Connect w/a Career Coach 1-2pm	30 Using Age to Your Advantage 10:00am	01	

JOB FAIRS & EVENTS

Are you a new client and have a Job Search question?
Connect with a Career Counselor

SIGN UP ON JOB QUEST FOR A BRIEF 15 MINUTE MEETING WITH A CAREER COUNSELOR

Register on Job Quest, www.mass.gov/jobquest

Search for jobs, events, job fairs, create a resume and much more!

In person meetings are available by appointment only.

The Career Center Resource Room is available by walk-in on a space available basis

I need to....

- Learn how to prepare for an interview
- Refresh my interviewing skills



Interviewing with Confidence

- Learn about LinkedIn as a networking tool
- Set up and use my LinkedIn account



Introduction to LinkedIn

- Know how hiring is different during Covid
- Diversify my job search activities during Covid



Job Search Strategies

- Explore training requirements and eligibility
- Learn the process to apply for training funds



Pathways to Training

- Choose the right resume format for me
- Know what info should be in my cover letter



Resume Basics

- Determine your interests, skills, values and strengths
- Identify goals and opportunities



Tools for Self-Assessment

- Leverage my experience into an advantage
- Learn to combat ageism during interviews



Using Age To Your Advantage