

## May 2024

Monday	Tuesday	Wednesday	Thursday	Friday	WHAT YOU NEED TO KNOW
		9AM- Career Center	2 10AM- "First Things First"	3	www.MassHireNorthCentralcc.com
		Seminar	TUAM- First Inings First		Hours of Operation M, T, W, Th: 8:00am - 4:00pm Friday: 9:00am-4:00pm CLOSED SATURDAY & SUNDAY 100 Erdman Way, Leominster, MA Phone: (978) 534-1481  How can I get started at MassHire? Register on Job Quest and attend a Career Center Seminar (CCS)
	_	1PM- Career Center Seminar			
6	7 10AM – "Job Search	9AM- Career Center	9	10	
2PM-4PM- Red Dog's	Strategies"	Seminar			
Roofing (virtual) Job Fair		1PM- Career Center Seminar			
13	14	15	16	17	Once you have completed those, attend our virtual workshops via webinar or phone to
	10AM – "Using Your Age to your Advantage"	9AM- Career Center Seminar	10AM- "Interview with Confidence"		learn skills that help you take the next steps in your job search and career. See the other side of this page for a guide to the
20	21	1PM- Career Center Seminar	23	24	appropriate MassHire workshops for you.  Register through Jobquest or with your career
20	10AM- "Rocking Your	9AM- Career Center	10AM- "Lets Talk Salary"	24	counselor for any workshop or job fair.
	Resume"	Seminar  1PM- Career Center	,		<b>New Clients</b> can also sign up to meet briefly with a Career Counselor during one of our
		Seminar			"Connect with a Career Counselor" sessions.
27	28	9AM- Career Center	30	31	MassHire Program & Services are funded in part by US Department of Labor (USDOL) Employment and Training Administration grants as well as nonfederal funded grants • Additional details furnished upon request
CLOSED- MEMORIAL DAY	10AM- "Training Pathways	Seminar  1PM- Career Center Seminar	10AM- "Moving on From Job Loss"		

## **JOB** FAIRS & **EVENTS**

Are you a new client and have a Job Search question? **Connect with a Career** Counselor

SIGN UP ON JOB QUEST FOR A BRIEF 15 MINUTE MEETING WITH A CAREER **COUNSELOR** 

Register on Job Quest, www.mass.gov/jobquest

Search for jobs, events, job fairs, create a resume and much more! In person meetings are available by appointment only.

The Career Center Resource Room is available by walk-in on a space available basis

2024 Workshop Guide

## I need to....

- Learn how to prepare for an interview
- Refresh my interviewing skills



Interviewing with Confidence

- Know how hiring is different during Covid
- Diversify my job search activities during Covid
- Explore training requirements and eligibility
- Learn the process to apply for training funds
- Choose the right resume format for me
- Know what info should be in my cover letter
- Determine your interests, skills, values and strengths • Identify goals and opportunities
- Leverage my experience into an advantage Learn to combat ageism during interviews
- Explore the salary expectation for your job field
- Learn to effectively negotiate salary



Job Search Strategies



Training Pathways



Rocking Your Resume



First Things First



Using Age To Your Advantage



Lets Talk Salary