



August 2024

| Monday | Tuesday | Wednesday | Thursday | Friday | WHAT YOU NEED TO KNOW |
|--------|-------------------------------------|---|--|--------|---|
| | | | 1 10AM- "First Things First" | 2 | <p>www.MassHireNorthCentralcc.com</p> <p>Hours of Operation M, T, W, Th: 8AM – 4PM Friday: 9AM – 4PM CLOSED SATURDAY & SUNDAY 100 Erdman Way, Leominster, MA Phone: (978) 534-1481</p> <p>How can I get started at MassHire? Register on Job Quest and attend a Career Center Seminar (CCS)</p> <p>Once you have completed those, attend our virtual workshops via webinar or phone to learn skills that help you take the next steps in your job search and career. See the other side of this page for a guide to the appropriate MassHire workshops for you. Register through Jobquest or with your career counselor for any workshop or job fair.</p> <p>New Clients can also sign up to meet briefly with a Career Counselor during one of our "Connect with a Career Counselor" sessions.</p> <p>MassHire Program & Services are funded in part by US Department of Labor (USDOL) Employment and Training Administration grants as well as non-federal funded grants • Additional details furnished upon request</p> |
| 5 | 6 10AM – "Job Search Strategies" | 7 9AM & 1PM- "Career Center Seminars" | 8 10AM- "Interview with Confidence" | 9 | |
| 12 | 13 10AM- "Training Pathways" | 14 9AM & 1PM- "Career Center Seminars" | 15 10AM- "Using your Age to your Advantage" | 16 | |
| 19 | 20 10AM- "Rocking Your Resume" | 21 9AM & 1PM- "Career Center Seminars" | 22 10AM- "Lets Talk Salary" | 23 | |
| 26 | 27 | 28 9AM & 1PM- "Career Center Seminars" | 29 | 30 | |
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JOB FAIRS & EVENTS

Are you a new client and have a Job Search question?
Connect with a Career Counselor

SIGN UP ON JOB QUEST FOR A BRIEF 15 MINUTE MEETING WITH A CAREER COUNSELOR

Register on Job Quest, www.mass.gov/jobquest

*Search for jobs, events, job fairs, create a resume and much more!

As of June 2024, all Career Center Seminars (CCS) are offered in-person only on **Wednesdays at 9AM and 1PM.**

In-person meetings are available by appointment only

The Career Center Resource Room is available by walk-in on a space available basis

2024 Workshop Guide

I need to....

- Learn how to prepare for an interview
- Refresh my interviewing skills



Interviewing with Confidence

- Know how hiring is different during Covid
- Diversify my job search activities during Covid



Job Search Strategies

- Explore training requirements and eligibility
- Learn the process to apply for training funds



Training Pathways

- Choose the right resume format for me
- Know what info should be in my cover letter



Rocking Your Resume

- Determine your interests, skills, values and strengths
- Identify goals and opportunities



First Things First

- Leverage my experience into an advantage
- Learn to combat ageism during interviews



Using Age To Your Advantage

- Explore the salary expectation for your job field
- Learn to effectively negotiate salary



Lets Talk Salary