



OCTOBER 2021

Monday	Tuesday	Wednesday	Thursday	Friday	WHAT YOU NEED TO KNOW
27 Career Center Seminar 1:00pm	28 Job Search Strategies 10:00am Connect with a Career Coach 9am-10am	29 Career Center Seminar 9:00am Connect with a Career Coach 1pm-2pm	30 Interview with Confidence 10am	1	<p>www.MassHireNorthCentralcc.com</p> <p>Hours of Operation M, T, W, T, F: 8:00am - 4:00pm CLOSED SATURDAY & SUNDAY 100 Erdman Way, Leominster, MA Phone: (978) 534-1481</p> <p>How can I get started at MassHire?</p> <p>Register on Jobquest and attend a Career Center Seminar (CCS)</p> <p>Once you have completed those, attend our virtual workshops via webinar or phone to learn skills that help you take the next steps in your job search and career. See the other side of this page for a guide to the appropriate MassHire workshops for you. Register through Jobquest or with your career counselor for any workshop or job fair.</p> <p>New Clients can also sign up to meet briefly with a Career Counselor during one of our "Connect with a Career Counselor" sessions.</p>
4 Career Center Seminar- 1:00pm	5 Intro to LinkedIn 1:00 pm Connect with a Career Counselor 9am-10am	6 Career Center 9:00am Seminar Connect with a Career Counselor 1pm-2pm	7 Using Age to Your Advantage 10am	8	
11 CLOSED	12 Moving on From Job Loss 10:00 am Connect with a Career Coach 9am-10am	13 Career Center 9:00am Seminar Connect with a Career Coach 1pm-2pm	14 Resume Basics 10:00am Virtual Job Fair 10:00AM	15	
18 Career Center Seminar 1:00pm	19 Tools for Self- 10:00am Assessment Connect w/a Career Coach 2:30pm	20 Career Center 9:00am Seminar Connect w/a Career Coach 11:00am	21 Pathway to Training 10am	22	
25 Career Center Seminar 1:00 pm	26 Job Search Strategies 10:00am Connect w/a Career Coach 9am-10am	27 Career Center Seminar 9:00am Connect w/a Career Coach 1pm-2pm	28 Interview with Confidence 10:00am	29	

<p>JOB FAIRS & EVENTS</p>	<p>Are you a new client and have a Job Search question? Connect with a Career Counselor</p> <p>SIGN UP ON JOB QUEST FOR A BRIEF 15 MINUTE MEETING WITH A CAREER COUNSELOR</p>			
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October 2021 Workshop Guide

Which workshop is right for me?

I need to....

- Learn how to prepare for an interview
- Refresh my interviewing skills

- Learn about LinkedIn as a networking tool
- Set up and use my LinkedIn account

- Know how hiring is different during Covid
- Diversify my job search activities during Covid

- Explore training requirements and eligibility
- Learn the process to apply for training funds

- Choose the right resume format for me
- Know what info should be in my cover letter

- Determine your interests, skills, values and strengths
- Identify goals and opportunities

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Recommended workshop

Interviewing With Confidence

Introduction to LinkedIn

Job Search Strategies

Pathways to Training

Resume Basics

Tools for Self-Assessment

Using Age To Your Advantage