



March 2021

Monday	Tuesday	Wednesday	Thursday	Friday	WHAT YOU NEED TO KNOW
1 Career Center 1:00pm Seminar	2 Interviewing 1:00pm With Confidence	3 Career Center 9:00am Seminar	4 MA Rehab 10:00am Services Overview	5	<p>www.MassHireNorthCentralcc.com</p> <p>Temporarily closed to the public BUT available by phone, email and through our online webinars with phone access.</p> <p>M, T, W, F: 8:00am - 4:00pm Thursday: 9:00am - 4:00pm CLOSED SATURDAY & SUNDAY 100 Erdman Way, Leominster, MA Phone: (978) 534-1481</p> <p>How can I get started at MassHire? Register on Jobquest and attend a Career Center Seminar (CCS)</p> <p>Once you have completed those, attend our virtual workshops via webinar or phone to learn skills that help you take the next steps in your job search and career. See the other side of this page for a guide to the appropriate MassHire workshops are for you. Register through Jobquest or with your career counselor for any workshop or job fair.</p>
8 Career Center 1:00pm Seminar	9 Intro to LinkedIn 10:00am	10 Career Center 9:00am Seminar Prep for Virtual Job Fair 1:00pm	11 Resume Basics 10:00am	12	
15 Career Center 1:00pm Seminar	16 Job Search During Covid19 10:00am Job Fair 10:00am-12:30PM	17 Career Center 9:00am Seminar	18	19	
22 Career Center 1:00pm Seminar	23 Tools for Self-Assessment 10:00am	24 Career Center 9:00am Seminar	25 Using Age to Your Advantage 10:00am	26	
29 Career Center 1:00pm Seminar	30 Pathways to Training 10:00am	31 Career Center 9:00am Seminar			

March 2021 Workshop Guide

Which workshop is right for me?

I need to....

- Learn how to prepare for an [interview](#)
- Refresh my [interviewing skills](#)

- Learn about LinkedIn as a [networking tool](#)
- Set up and use my [LinkedIn account](#)

- Know how hiring is different during [Covid](#)
- Diversify my job search activities during [Covid](#)

- Explore training requirements and [eligibility](#)
- Learn the process to apply for [training funds](#)

- Understand how a virtual job fair [works](#)
- Determine how I should prepare [differently for it](#)

- Choose the right resume format for [me](#)
- Know what info should be in my [cover letter](#)

- Determine your interests, skills, values and [strengths](#)
- Identify goals and [opportunities](#)

- Leverage my experience into an [advantage](#)
- Learn to combat ageism during [interviews](#)



Recommended workshop

Interviewing [With Confidence](#)
March 2nd at 1:00pm

Introduction to LinkedIn
March 9th at 10:00am

Job Search During [Covid 19](#)
March 16th at 10:00am

Pathways to Training
March 30th at 10:00am

Prepare for a Virtual Job Fair
March 10th at 1:00pm

Resume Basics
March 11th at 10:00am

Tools for Self-Assessment
March 23rd at 10:00am

Using Age [To Your Advantage](#)
March 25th at 10:00am