







# November 2024

Monday	Tuesday	Wednesday	Thursday	Friday	WHAT YOU NEED TO KNOW
 <p>4</p> <p><b>Nashoba Valley Bi-Annual Hiring Event</b> 10AM-2PM DEVENS COMMONS CENTER</p>	<p>5</p> <p>10AM: "First Things First"</p> <p><b>VETERANS</b>  "UNDERSTANDING DIGITAL LITERACY" WORKSHOP (10AM)</p>	<p>6</p> <p>9AM &amp; 1PM- "Career Center Seminars"</p> <p><b>CMTG</b>  <b>SPECIALIZED RECRUITMENT EVENT (10AM-2PM)</b></p>	<p>7</p> <p>10AM: "Training Pathways"</p>	<p>8</p>	<p><a href="http://www.MassHireNorthCentralcc.com">www.MassHireNorthCentralcc.com</a></p> <p><b>Hours of Operation</b> M, T, W, Th: 8AM – 4PM Friday: 9AM – 4PM <b>CLOSED SATURDAY &amp; SUNDAY</b> 100 Erdman Way, Leominster, MA Phone: (978) 534-1481</p> <p><b>How can I get started at MassHire?</b> <a href="#">Register on Job Quest</a> and attend a Career Center Seminar (CCS)</p> <p>Once you have completed those, attend our <b>virtual workshops</b> via webinar or phone to learn skills that help you take the next steps in your job search and career. See the other side of this page for a guide to the appropriate MassHire workshops for you. Register through Jobquest or with your career counselor for any workshop or job fair.</p> <p><b>New Clients</b> can also sign up to meet briefly with a Career Counselor during one of our "Connect with a Career Counselor" sessions.</p> <p>MassHire Program &amp; Services are funded in part by US Department of Labor (USDOL) Employment and Training Administration grants as well as non-federal funded grants • Additional details furnished upon request</p>
<p>11</p> <p> <b>CLOSED</b> <b>VETERANS DAY</b></p>	<p>12</p> <p>10AM: "Job Search Strategies"</p>	<p>13</p> <p>9AM &amp; 1PM- "Career Center Seminars"</p>	<p>14</p> <p>10AM: "Using Age to your Advantage"</p>	<p>15</p>	
<p>18</p>	<p>19</p> <p>10AM: "Rocking Your Resume"</p>	<p>20</p> <p>9AM &amp; 1PM- "Career Center Seminars"</p>	<p>21</p> <p>10AM: "Interview with Confidence"</p>	<p>22</p>	
<p>25</p>	<p>26</p> <p>10AM: "Let's Talk Salary"</p>	<p>27</p> <p>9AM &amp; 1PM- "Career Center Seminars"</p>	<p>28</p> <p> <b>CLOSED</b> <b>THANKSGIVING</b></p>	<p>29</p>	

## JOB FAIRS & EVENTS

Are you a new client and have a Job Search question?  
Connect with a Career Counselor

SIGN UP ON JOB QUEST FOR A BRIEF 15 MINUTE MEETING WITH A CAREER COUNSELOR

Register on Job Quest, [www.mass.gov/jobquest](http://www.mass.gov/jobquest)

\*Search for jobs, events, job fairs, create a resume and much more!

As of June 2024, all Career Center Seminars (CCS) are offered in-person only on **Wednesdays at 9AM and 1PM.**

In-person meetings are available by appointment only

The Career Center Resource Room is available by walk-in on a space available basis

## 2024 Workshop Guide

### I need to....

- Learn how to prepare for an interview
- Refresh my interviewing skills



Interviewing with Confidence

- Know how hiring is different during Covid
- Diversify my job search activities during Covid



Job Search Strategies

- Explore training requirements and eligibility
- Learn the process to apply for training funds



Training Pathways

- Choose the right resume format for me
- Know what info should be in my cover letter



Rocking Your Resume

- Determine your interests, skills, values and strengths
- Identify goals and opportunities



First Things First

- Leverage my experience into an advantage
- Learn to combat ageism during interviews



Using Age to Your Advantage

- Explore the salary expectation for your job field
- Learn to effectively negotiate salary



Let's Talk Salary