



# February 2021

Monday	Tuesday	Wednesday	Thursday	Friday	WHAT YOU NEED TO KNOW
1 Career Center 1:00pm Seminar	2 Interviewing 10:00am With Confidence	3 Career Center 9:00am Seminar	4 MA Rehab 10:00am Services Overview	5	<p><a href="http://www.MassHireNorthCentralcc.com">www.MassHireNorthCentralcc.com</a></p> <p>Temporarily closed to the public <b>BUT</b> available by phone, email and through our online webinars with phone access.</p> <p>M, T, W, F: 8:00am - 4:00pm Thursday: 9:00am - 4:00pm CLOSED SATURDAY &amp; SUNDAY 100 Erdman Way, Leominster, MA Phone: (978) 534-1481</p> <p><b>How can I get started at MassHire?</b> Register on Jobquest and attend a Career Center Seminar (CCS)</p> <p>Once you have completed those, attend our <b>virtual workshops</b> via webinar or phone to learn skills that help you take the next steps in your job search and career. See the other side of this page for a guide to the appropriate MassHire workshops are for you. Register through Jobquest or with your career counselor for any workshop or job fair.</p>
8 Prepare for 10:30am Virtual Job Fair Career Center 1:00pm Seminar	9 Resume Basics 10:00am	10 Career Center 9:00am Seminar MassHire 10:00am Job Fair	11 Intro to 10:00am LinkedIn	12	
15 <b>CLOSED</b>	16 Pathways to 10:00am Training	17 Career Center 9:00am Seminar	18 Using Age to 10:00am Your Advantage	19	
22 Career Center 1:00pm Seminar	23 Tools for Self-Assessment 10:00am	24 Career Center 9:00am Seminar	25 Job Search 10:00am During Covid19	26	

## JOB FAIRS & EVENTS

Register on Jobquest and attend a Career Center Seminar. Then to attend any virtual job fair or online workshop, register through the Jobquest events tab or email your Career Counselor.

### MassHire Virtual Job Fair!!!

Join us on Wednesday, February 10<sup>th</sup>, from 10am-2pm for a Multi-regional Virtual Job Fair with companies from the MassHire Central, North Central and Metro SouthWest regions. Register on MA Jobquest or with your career counselor.

### MA Rehabilitation Commission (MRC) Overview

This webinar, to be held on Thursday, February 4<sup>th</sup>, at 10am describes how the MRC helps individuals with disabilities live and work independently. Register on MA Jobquest or with your career counselor.

## February 2021 Workshop Guide

Which workshop is right for me?

### I need to....

- Learn how to prepare for an interview
- Refresh my interviewing skills

- Learn about LinkedIn as a networking tool
- Set up and use my LinkedIn account

- Know how hiring is different during Covid
- Diversify my job search activities during Covid

- Explore training requirements and eligibility
- Learn the process to apply for training funds

- Understand how a virtual job fair works
- Determine how I should prepare differently for it

- Choose the right resume format for me
- Know what info should be in my cover letter

- Determine your interests, skills, values and strengths
- Identify goals and opportunities

- Leverage my experience into an advantage
- Learn to combat ageism during interviews



### Recommended workshop

Interviewing With Confidence  
February 2<sup>nd</sup> at 10:00am

Introduction to LinkedIn  
February 11<sup>th</sup> at 10:00am

Job Search During Covid 19  
February 25<sup>th</sup> at 10:00am

Pathways to Training  
February 16<sup>th</sup> at 10:00am

Prepare for a Virtual Job Fair  
February 8<sup>th</sup> at 10:30am

Resume Basics  
February 9<sup>th</sup> at 10:00am

Tools for Self-Assessment  
February 23<sup>rd</sup> at 10:00am

Using Age To Your Advantage  
February 18<sup>th</sup> at 10:00am